



ALIES-COFAC PROGRAM TO SUPPORT THE DEVELOPMENT AND DISSEMINATION OF SCIENTIFIC RESEARCH IN HEALTH SCIENCES (PADDIC)

NORMS 2024

The purpose of these regulations is to establish conditions to access the PADDIC program of ALIES – COFAC Lusófona University (ULusófona) scholarships. PADDIC is a program meant to support the development and dissemination of health sciences, created within a framework of reinforced investment in the qualification and training at the School of Health Sciences (ECTS) and its research unit CBIOS - Centre for Research in Biosciences and Health Technologies, part of the national technological network, recognized and funded by the Foundation for Science and Technology (FCT).

ARTICLE 1 OBJECT AND SCOPE

1. The main goal is to promote advanced training and qualification of human resources within ECTS and CBIOS, taking into account the activities of teaching and research, development and innovation here carried out;
2. These regulations apply to all types of research scholarships defined in Article 2;
3. Under no circumstances may these scholarships be combined or accumulated with other scholarships awarded for the same purpose at ULusófona, or by other public or private, national or international entities;
4. when applying for the ALIES-U Lusófona Scholarships and if the candidate is simultaneously applying for other funding programs, **it is mandatory to declare this circumstance** in the application;
5. Failure to declare this circumstance, even if not funded, implies immediate exclusion from the program with full repayment of the amounts received, plus the total tuition fee for the academic year to which it relates;
6. Obtaining another grant from another entity will result in the immediate termination of the ALIES-ULusófona grant on the date of publication of the results;
7. Each year, the attribution/continuation of the scholarships defined in Article 2 depends on the previous confirmation by the ALIES Board

ARTICLE 2 TYPOLOGIES



1. There are three types of research scholarships:
 - a. **Initiation** – Aimed at higher education students with a minimum of two years' training or with a (bachelor's) degree (in the case of integrated master's degrees) in order to scientifically complement the students' curricular training in the “Project” curricular units (UC) of the ongoing courses (bachelor's, master's, integrated master's or other) within ECTS. These grants presuppose the prior existence of a research project offer. Initiation scholarships are awarded by COFAC/ULusófona by proposal of the ALIES Board and consists of a tuition fee reduction between 25 and 50%, which will be in force for the academic year/semester/quarter in which the scholarship is awarded.
 - b. **Discovery** – directed to Master's or Integrated Master's students at ECTS. Discovery scholarships are awarded by COFAC/ULusófona at the proposal of the ALIES Board and consist of a semester exemption from tuition fees; this exemption is valid for the semester in which it is granted and may be renewed in each following semester, upon favourable opinion of the ECTS board at the student's request. Renewal is allowed only for two occasions (three semesters).
 - c. **Innovation** – Aimed at candidates with a master's degree or equivalent, including those with academic and professional backgrounds obtained outside Portugal or the European Higher Education Area – EHEA, as long as officially equivalent within the EHEA, willing to progress in their training with a view to obtain a PhD at ECTS/CBIOS. The Innovation scholarships are awarded by ALIES in partnership with COFAC/ULusófona and include:
 - i. Tuition fee waiver (from COFAC/ULusófona upon proposal by the ALIES Board) for the doctoral course in question;
 - ii. An annual stipend, paid by ALIES established every year - for 2025 and following this annual grant is established in €8,400 (eight thousand four hundred Euro);
 - iii. The annual grant may be renewed, up to a maximum of three times, by decision of ALIES board subject to a positive opinion issued by the project tutor/main supervisor on the grant holder's performance and productivity.
 - iv.
2. The number of scholarships to be awarded in each type is announced annually by October 31st of each calendar year on ECTS and CBIOS websites.



ARTICLE 3 APPLICATION

1. National and foreign citizens, in this last case respecting the terms of the legislation in force, may apply for the scholarships;
2. Calls are announced on the Internet, on the ECTS and CBIOS websites and, if deemed appropriate, by any other means of communication or dissemination;
3. Call notices will indicate the type of scholarship being applied for, the recipients and the application deadline;
4. Applications for all scholarships, except for INITIATION scholarships, must include the following documents:
 - a. Qualification Certificate of academic track with final grading, duly authenticated – specially if from a foreign country outside the European Union;
 - b. Letter of motivation;
 - c. The candidate's curriculum vitae (sumarized);
 - d. For the DISCOVERY and INNOVATION scholarships a Work Program (Annex 1 of ECTS Advanced Training) duly completed and signed by the candidate and the supervisor as proof of commitment;
 - e. Proof of your professional status at the time of application;
 - f. Letters of recommendation (2 required);
 - g. Progress report on the work plan (for ongoing DISCOVERY and INNOVATION scholarships).
5. The evaluation panel may request additional documents to supplement its assessment.
6. Lack of evaluation elements will result in the exclusion of the application process.
7. The existence of temporary documents (e.g. proof of request for a qualification certificate) does not prevent the assessment from being processed. However, in the event of an award, the scholarships will only be granted once the authenticated certificates have been received, proving the information communicated under the terms of the previous paragraph.

ARTICLE 4 EVALUATION, RESULTS PUBLICATION, AND CLAIMS

1. The ALIES Boards are responsible for analyzing the applications, sorting them out and awarding the scholarships;
2. The evaluation of applications takes into account the intrinsic merit of the candidate and their suitability for the projects to be developed at CBIOS. Particular consideration will be given to the candidate's scientific curriculum and experience



in the field in question. Other criteria may be defined and announced in a separate notice;

3. The results of the call will be announced by ECTS-CBIOS-ALIES no later than thirty days after the closing date of the call;
4. Candidates have a period of five working days after the announcement referred to present any claim.
5. Any claims duly justified, should be addressed to the ALIES Board that will produce a decision in ten working days (maximum).

ARTICLE 5 RENEWAL AND SUSPENSION

1. The scholarship renewal, when applicable, begins with the respective request submitted to ALIES Board by the scholarship holder, accompanied by the opinion of the supervisor or the person responsible for the candidate's progression. This request must be made to the ALIES Board no later than 30 days before the end of the scholarship;
2. If required, specially considering the INNOVATION scholarships, the scholarship may be suspended, provided it is duly justified and expressly accepted by the person responsible for the scholarship holder's activity, and by the ALIES Board. Those include parenthood licence, under the terms of the regime provided for in the Labor Code, or illness (holder or directed related relative) justified by a medical certificate or hospital declaration.
3. Once authorized :
 - a. Suspension implies the interruption of the stipend, in proportion to the period;
 - b. The end of the scholarship will be adjusted according to the duration of the suspension period.
 - c. The period of suspension will not exceed 3 months; any exceptions will be evaluated and decided by the ALIES board

ARTICLE 6 OTHER CONDITIONS

1. PADDIC holders will access to all privileges granted to other students at the University, such as libraries and data bases, or IT facilities;
2. By the end of each scholarship period the holder have to submit an activity report with main indicators and conclusions; this report should be submitted to the ALIES Board no later than 30 days after the end of the period;



3. For the INNOVATION scholarships, the grant holder may freely use 22 working days per calendar year sequential or in different combined periods provided that this is previews and agreed in advance with the respective supervisor.
4. Regarding the previous paragraph (p.3) these 22 days should be scheduled with adequate priority, ideally until the March 31st of the respective year.

ARTICLE 7 MONITORING AND CANCELATION

1. Within the context of their competence and responsibility, the ALIES Board and COFAC/ULusófona may carry out inspections on the course of the scholarship whenever they see fit;
2. Independently of the respective legal framework, any false statements on matters relevant to the scholarship context will result in its immediate cancellation;
3. A serious or repeated breach of the holder's duties and r5esponsabilities, with reference to those set out in the Research Scholarship Holder's Statute, shall result in the cancellation of the scholarship.
4. In those cases (3 and 4) the ALIES Board might request restitution of all or part of the total stipend received, upon duly substantiated report;

ARTICLE 8 MEMBERSHIP AND MENTION OF SUPPORT

1. During the period in which the scholarship is in force, scholarship holders must use the post-nominal affiliation "ULusófona – CBIOS", in accordance with the institutional terms in use;
2. Indicators directly or indirectly resulting from the present funding support must mention "With the financial support of the scholarship PADDIC / ALIES - CBIOS number - year / financial support under the scholarship PADDIC / ALIES - CBIOS number - year".

ARTICLE 9 FINAL PROVISIONS

1. Any omissions will be resolved by the ALIES Board, taking into account the principles and rules contained in the applicable national or EU legislations;
2. These regulations may be revised at any time by the initiative of ALIES or COFAC/ULusófona, and will be revised when rules or regulations for awarding scholarships common to the entire University are approved;
3. These Regulations have been previously approved by the ALIES Board and will



come into force immediately.

ALIES Board. June 2024