

## **General Terms and Conditions of the Advanced Training Courses**

1. The following General Terms and Conditions apply to all Training Courses (Presential and Online) prepared and released by ALIES/School of Sciences and Health Technologies from Lusófona University in Lisbon and partners, hereafter called “promoters”, being the sole document that resumes the terms of governance of these initiatives.
2. Applications must be made online or in proper form and send by email, according to the indications of each course available at the appropriate email addresses: <http://ects.ulusofona.pt/formacao-presencial/> and <http://ects.ulusofona.pt/formacao-online/>.
3. Upon acceptance for registration, this information will be sent to the candidate along with the confirmation invoice/receipt for registration fee.
4. The registration/enrollment fee includes a fixed administrative fee, defined for each initiative, which will not be returned under any circumstances.
5. The potential number of participants in each course edition is limited, thus registration/enrollment will only be considered after confirmation of payment.
6. The cancellation in each of the courses is allowed, with the refund of the amount previously paid (except the administrative fee mentioned above) to the promoters, as long as this cancellation happens within 10 working days of the expected starting date of the course and, upon proper justification. After this period, cancellation with a refund of the amount previously paid will not be possible, even if the student did not participate or had no access to any online class.
7. The advanced training courses may change their syllabus, or the dates initially scheduled, without prior notice, but later communicated online and to each participant. Promoters are not responsible for a particular result or overall student assessment, and this is the responsibility of the coordinators of each course.

8. The price of each course is available online at the ECTS website. Only students who have paid for the courses will have access to them, either in person or online.
9. The evaluation system and the calculation of the final grade, for the purpose of issuing the diploma, are defined by the individual regulation of each course.
10. All rights, including rights to translate, reprint and reproduce documents to which students will have access throughout their course participation, in whole or in part are reserved, since they are protected by copyright. No part of these documents may be reproduced, distributed or made available to others without the written permission of the promoters. Texts, photographs, audio recordings or videos created during the event are considered to be course participation documents.
11. The participant agrees that promoters may collect, process and use the required data on the basis of the statutory provisions.
12. Should any provision of this agreement become invalid, the effectiveness of this agreement shall remain unaffected.
13. In case of divergencies, parties agree with promoters to apply the law of the Portuguese Republic.

Lisboa, ULHT. January 2019